



# *Study Grants*

## AULA ABIERTA

Framework agreement for the promotion of talent in the field of arts through the mentoring project.

### GENERAL APPLICATION GUIDELINES

#### 01 AULA ABIERTA.

Aula Abierta will be responsible for establishing an annual contribution/endowment to the “Fundación ARTS (Foundation for the development of the arts and creativity)” in order to implement a study grants program to allow the students selected by TAI at the start of the academic year to obtain a direct grant that will allow them to pursue their Arts studies.

The study grants program activities include: the promotion, nurturing and organization of artistic and literary activities and events that foster education and culture and help develop the abilities of young artists who demonstrate their capabilities and vocations in the field of arts; the procurement of finance for the pursuit of studies and study grants; the development of cultural activities in the form of courses, conferences and seminars and promoting the publication and diffusion of educational and informative material.

#### 02 THE SCHOOL

TAI is a private institution funded by its teaching activity and Fundación ARTS is responsible for awarding direct grants through the annual contribution/endowment made by Aula Abierta. The respective amount, available at [www.taiarts.com](http://www.taiarts.com), will be submitted along with the required documentation.

#### 03 THE PROJECT- OBJECTIVES.

Fundación ARTS implements this economic aid program, which is aimed at retaining talent in the field of arts. To that end, it will allocate funds under the terms established for the development of this program, which is committed to the professional projection of young people with restless and creative minds.

The objective is to develop the potential of the students participating in the project, by transmitting knowledge and enhance learning and development through experience.

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## 04 PROCEDURE

Participation in this program is voluntary, and Aula Abierta, Fundación ARTS or TAI will collect the student application forms and obtain their commitment to observe the application rules.

The study grants program set up by Fundación ARTS for the potential students will be executed through direct study grants during the tuition fee payment process, and they cover the discount applied by TAI. These grants are intended for new registrations in the different educational programs and also for re-registration in educational programs that have already started, thus promoting continuity until the termination of the studies.

The students benefiting from the study grants program will also be able to participate for a number of hours in the activities organised by the different departments of TAI University School of Arts, which will be monitored and supervised by teaching and clerical staff. Said activities must in all cases be directly or indirectly related to the curriculum followed by the student.

The Students Department will contact the student to assign the department that best suits their profile, based on their academic training and professional experience. Collaboration in up to three departments or projects will be proposed. In the event that they are rejected by the student for unjustified reasons, it will be considered that the student no longer wishes to participate in the project and so the discount will be rejected.

In addition, once the beneficiary has been awarded and accepted the collaboration with a TAI department, failure by the same to complete the assigned tasks and/or problems related to attitude in performing the tasks may lead to the withdrawal of the study grant, and even the opening of a disciplinary file, where appropriate.

## 05 ACADEMIC TRANSCRIPT.

Fundación ARTS, Aula Abierta or TAI will issue an academic transcript indicating that the student has benefited from the study grant, once it has been verified that the requirements have been met.

## 06 ADMISSION TO THE PROGRAM.

Depending on the contribution/endowment made by Aula Abierta to Fundación ARTS, admission will be limited until all the vacancies have been filled.

Furthermore, in the case of new students, in relation to admission to the program, aspects such as the student's academic record, accredited merits, family economic situation, added value and other aspects will be considered.

## 07 GRANT ENDOWMENT.

The economic endowment is calculated on the total amount of the program, (deducting the place reservation). The grant is not awarded to all applicants, but only until the Fund set up for that purpose has been used up.

For these purposes it is stated that the study grants will be used to cover the discounts applied to tuition fees, which, a priori, means that no comprehensive discounts will exist on all registrations of students who are beneficiaries of the program.

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## 08 FORMALISATION OF APPLICATIONS.

Applications must be submitted or sent by e-mail to the Admissions Adviser of the TAI School Admissions Department.

### Documentation to be submitted

- \* Discount application form, duly completed and signed.
- \* Photocopy of student ID or passport.
- \* Academic transcript.
- \* Motivation letter.
- \* Family income tax return or own, if not living with parents. Where appropriate, large family or orphanhood certificate or any information that may be relevant to justify the application.
- \* Tax data for the current year.

### Documentation to be submitted (for foreign students)

- \* Discount application form, duly completed and signed.
- \* Photocopy of student ID or passport.
- \* Academic transcript.
- \* Motivation letter.
- \* Notarised/legalised sworn statement of family income.
- \* Notaries/legalised real estate valuation statement.

<b><i>Family income tax return for the last year must not exceed the following thresholds</i></b>	
1-member households	€14,112
2-member households	€24,089
3-member households	€32,697
4-member households	€38,831
5-member households	€43,402
6-member households	€46,853
7 or more-member households	€50,267

\*From the eighth member, 3,391 euros are added for each new member.

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The sum of the cadastral values of urban properties belonging to the members of a family unit, excluding the habitual residence, must not exceed 42,900 euros.

Income tax returns submitted with a threshold that is less than the cost of the tuition fee will not be studied.

It is essential to have an average academic transcript grade of at least 7(high) to apply for the study grant.

Discounts are not cumulative with other grants, discounts or scholarships of an internal nature.

If the documentation submitted is incomplete or fails to meet the requirements set out in this resolution, the application will be rejected. On an exceptional basis, correction or the contribution of additional documentation may be requested within a term of no more than five (5) days.

## **09 AWARD DECISION.**

The award decision made by Aula Abierta through Fundación ARTS, in relation to TAI, will be notified to the applicant by e-mail or by telephone.

## **10 REQUIREMENTS.**

Students who are candidates for the grants must be previously admitted to the course of study imparted by TAI.

The applications will be evaluated based on the following criteria:

- \* Financial resources
- \* Academic transcript
- \* Motivation letter
- \* Study grant application call date

## **11 FOLLOW-UP AND JUSTIFICATION.**

Aula Abierta, TAI or Fundación ARTS may request the beneficiary of the grant for any additional information that may be considered necessary to justify its correct use.

Beneficiaries of the grants will be subject to the follow-up activities carried out by the school.

The school departments will regularly report the available activities in which the student may participate.

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## 12 OBLIGATIONS AND BREACHES.

Each student benefiting from the grant undertakes to:

- \* Maintain a satisfactory academic transcript and attendance record for all the program subjects.
- \* Be up to date with their payments.
- \* Collaborate in support activities in the TAI departments and/or services for the duration of their studies, regardless of the calendar years that elapse.
- \* Divide up the hours of collaboration by mutual accord with the TAI department with which they collaborate, so that their work never interferes with their hours of study or practices completed outside study hours.

The TAI School authorises each beneficiary to use the school's equipment and instruments in activities related to the above activities, in all cases in accordance with current regulations.

In the event of failing to attend or in the case of breach:

- The first failure to attend the activity in accordance with their status as a beneficiary will give rise to a warning by the department in question.
- If the absence is repeated, a disciplinary file will be opened.
- In the last instance, if there is no change in the beneficiary's attitude, they will not be entitled to receive any Aula Abierta discounts.

Total or partial breach of the requirements and obligations set out in this document and in other applicable regulations and any that are established in the respective grant decision will give rise to the opening of a file for breach, and in this case the decision may lead to the revocation of the grant, without the student being entitled to file any claim.

If, in view of all the circumstances existing in each particular case, falsehood is detected in the requirements necessary for the grant to be awarded and/or the concealment of circumstances that have led to the award, this could lead to the revocation of the grant and the return of the economic amount, where appropriate.

## 13 APPLICABLE LAW AND JURISDICTION.

These rules are governed by Spanish Law. The courts of the city of Madrid shall be competent to settle any dispute that could arise in relation to this document.

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