



PROTOCOL FOR ACTION IN THE EVENT OF AN ACCIDENT

The TAI University School of the Arts has drawn up this protocol with the aim of providing students, teaching staff, staff and possible visitors with a procedure for action in the event of accidents that may occur on the school's premises.

In the event of a serious incident, call the emergency number **112**, try to remain calm and reassure the injured person.

The person in charge of first aid will be the person closest to the victim, whether they are a teacher, staff, student or visitor. This person must remain close to the casualty at all times and follow the instructions of the medical staff. Whenever the emergency services are to be alerted, we will say clearly:

- Place
- Type of accident
- Number of injured
- Our phone number and name

In the case of a minor incident and provided there is no loss of consciousness, it is not necessary to call 112.

A minor accident can be considered a minor accident if the following parameters are met:

- If the injured person is conscious.
- If you are able to stand and/or manage on your own feet.
- If you speak fluently and do not ramble when communicating.
- If you ask not to receive health care.

The first aid kits provided by the school may be used in case of minor injuries which, in principle, do not require medical assistance.

Material that can be found in the first aid kit:

- Alcohol
- Oxygenated water
- Gauze
- Location of first-

aid kits:

- Reception
- Academic Secretariat
- Campus Manager
- Technical Department



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- Student Care and Attention Unit

If there is any doubt about the seriousness or seriousness of the situation, the injured person will be recommended to receive medical attention and the 112 Emergency Service will be contacted so that health professionals can indicate and direct the actions to be taken.

Exceptionally, and after consultation with the Campus Manager, a taxi will be requested for students who have suffered a minor accident so that they can be taken to the nearest care centre.

IMPORTANT:

Anyone needing to be taken to hospital, either on their own or by ambulance, must have a printed copy of our insurance policy, which is available from the school reception.

Student assistance policy number: M3 C30 0002485.

If you have any questions about coverage or assistance, you can call the following number for enquiries: 699146142

In the event that the injured person is a **WORKER (staff and/or teacher)**, he/she may be transferred to the nearest centre, the FREMAP Assistance Centre, located at **Ronda de Valencia, 8** or **Calle Capitán Haya, 39**.

REFERRAL HOSPITAL AND PRIMARY CARE

(for EU and non-EU nationals)

Hospital Universitario Fundación Jiménez Díaz

Avda. de los Reyes Católicos, 2

28040 Madrid

915 504 800



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OTHER RECOMMENDED HOSPITALS

Ruber Juan Bravo Hospital Complex

C/ Juan Bravo, 39 y 49

28006 Madrid

910687999

St. Helena Clinic

Calle La Granja 8

28003 Madrid

914539400

Hospital La Luz

Calle del Maestro Ángel Llorca, 8

28003 Madrid

914530200