

ADMISSION DOCUMENT FOR TAI OFFICIAL MASTER'S DEGREE STUDENTS

→ THE DEADLINE FOR SUBMITTING THE LANGUAGE CERTIFICATE IS MAY 20, 2024, FOR STUDENTS ENROLLED IN THE 2024 - 2025 ACADEMIC YEAR.

DOCUMENTATION TO BE

WHERE HAVE YOU STUDIED?

Studies in the European Union (except Spain)

Passport

OPTION 1
University degree (Diploma) & Academic Transcript (marks) and their respective [sworn translations](#)

OPTION 2
[EDS/SET \(European Diploma Supplement\)](#) of both the the University Degree and the marks

Curriculum Vitae

Language accreditation [\(See page 4\)](#)

Studies outside the European Union

Passport

Degree (Diploma) and Academic transcript (marks) with their respective apostilles.

If required, together with [sworn translations*](#)

Letter of access to postgraduate studies issued by the institution of origin with the respective apostille.

Curriculum Vitae

When required, the Language Accreditation [\(See page 4\)**](#)

Spanish Education System

ID

Academic transcript (marks)

University Degree (or docket proving it has been requested)

Curriculum Vitae

STUDIES PURSUED IN THE EUROPEAN UNION (EXCEPT SPAIN)

ALTERNATIVES FOR PROVIDING CERTIFICATION OF STUDIES

University Degree (diploma) and
Academic Transcript (marks) with their respective
Sworn translations.

EDS (European Diploma Supplement)
for the Degree and the marks.

What is a Sworn translation?



A sworn translation is a translation certifies the fidelity of the document and its official nature. It is signed and stamped by sworn translators and interpreters.

How do I apply for Sworn translation?



Sworn translations can be requested by contacting a translator/interpreter. The following link provides an updated list of sworn translators-interpreters for 2022.

[Sworn translations](#)

What is the EDS?



The **European Diploma Supplement** is a document that certifies to education bodies the knowledge acquired through the studies.

How do I apply for the EDS?



The EDS can be requested from the higher education centre where you pursued your studies. The following link provides more information about the EDS.

[SET](#)

CLARIFICATIONS IN RELATION TO THE STUDY CERTIFICATION TO BE PROVIDED

Clarifications in relation to the documentation to be provided

Apostille

The apostille certifies the validity of the marks and the diploma.

Where can I get it?



From the Ministry of the country where you pursued your studies and other bodies designated by the country in question.

Sworn translation

Sworn translations are done by sworn translators and interpreters who, by means of their signature and stamp, certify the fidelity of the translation and its official nature.

How do I apply for a sworn translation?



Sworn translations can be requested by contacting a translator/interpreter. The following link provides an updated list of translators/interpreters.

[Sworn translation](#)

Letter of access to postgraduate studies

This document certifies that the studies permit access to official postgraduate studies in the issuing country.

They must contain the following phrase:
**"YOUR STUDIES PROVIDE ACCESS
TO POSTGRADUATE EDUCATION
(or something similar)"**

If a similar clarification to the one above is not shown, there may be problems in pre-enrolment in the university.

How do I apply for the access letter?



It is issued by the university of origin. Subsequently, an **apostille** must be affixed to this document.

ACCREDITATION OF THE ACCESS LANGUAGE

The degrees awarded at Escuela TAI require **at least a level of B2 in Spanish or English** in all skills of the test (depending on the language of the degree in question).

MUST I PRESENT THE LANGUAGE ACCREDITATION?

If you are going to pursue studies in English
(Minimum required level of English B2)

If you are going to pursue studies in Spanish
(Minimum required level of Spanish B2)

Did you pursue your studies in an English-speaking education system?

Are you a national of an English-speaking country?

Did you pursue your studies in a Spanish-speaking education system?

Are you a national of a Spanish-speaking country?

YES

NO

YES

YES

NO

YES

You do not need the language accreditation.

You do not need the language accreditation.

You do not need the language accreditation.

You do not need the language accreditation.

You must present the Language Accreditation

You must present the Language Accreditation, certified by a body recognised by [ACLES](#) (page 3-4)

You must have one of the following [certificates](#) recognised by **Universidad Rey Juan Carlos**