

ADMISSION DOCUMENTS FOR OFFICIAL DEGREE STUDENTS AT TAI

→ THE DEADLINE FOR SUBMITTING THE LANGUAGE CERTIFICATE IS MAY 20, 2024, FOR STUDENTS ENROLLED IN THE 2024 - 2025 ACADEMIC YEAR.

DOCUMENTATION TO BE PROVIDED

WHERE HAVE YOU STUDIED?

Studies in the European Union (except Spain)

Studies outside the European Union

Spanish Education System

Access routes

Access routes

European Baccalaureate (European Education System)

International Baccalaureate (IB) with diploma

Official university entrance exam studies (Baccalaureate, Middle School, Secondary School, Preparatory, High School, or country of origin designation)

International Baccalaureate (IB) with diploma

International Baccalaureate

University Degree

Advanced Vocational Training Module

University Entrance Exam

You should provide

You should provide

You should provide

You should provide

[UNED Final Credential](#)

[Studies validation certificate](#)

[UNED Final Credential](#)

[UNED Final Credential](#)

If the case of pursuing studies at TAI in a language other than your native language or education system, you must provide a language accreditation ([See page 5](#))

Validation of degrees, diplomas or non-university foreign studies entails declaring their equivalence with the degrees of the current Spanish education system.

How do I apply for it?



1) Provide the entrance study degree (diploma) and the academic transcript (marks) signed and stamped by the institute of origin on finalising the studies. If the degree and marks are in a language other than Spanish, a sworn translation of them must be provided ([See page 4](#))



2) Start with the apostille process of the degree (diploma) and the academic transcript (marks).

The **apostille process** permits the validation of the signatures on the documents for their recognition by the competent authorities of the country to which you wish to emigrate.

They must be processed by the **Ministry of Education of the country of study** or any other body designated by the country.



3) After completing the apostille process, start with the validation process.



What documentation must I provide?

- Validation fee payment receipt.
- [Docket and application form](#) of the validation
- Original and photocopy of your passport
- Degree (diploma) and academic transcript (marks) bearing the apostille



Where can I request an appointment in Spain?

- [Ministry of Education](#) (C/Madrazo, 15)
- Área Alta de Inspección Educación (C/ García de Paredes, 65)

And outside Spain?

- The Spanish Embassy of your country, where you must present all the above documents.

UNED CREDENTIAL

The UNED Final Credential is a legal document that grants access to Spanish Universities and is necessary for students who have studied in the **European Education System** or who have obtained the **International Baccalaureate Diploma (IB)**.

How do I apply for it?



Through the [UNEDasiss](#) service.



Select
"Calificación para la admisión a la Universidad".



Documentation to be provided

- Academic transcript (marks) and Baccalaureate degree (final diploma). If necessary, with a sworn translation ([See page 4](#)).*
- Passport or ID
- UNED responsible declaration
- Where applicable, language accreditation** ([See page 5](#)).
- [Other documents](#) (depending on the designating country) question).

European Higher Education Area countries whose students only require the UNED Credential:

Germany, Austria, Belgium, Bulgaria, Cyprus, Denmark, Slovakia, Slovenia, Spain, Estonia, Finland, France, Greece, Netherlands, Hungary, Ireland, Iceland, Italy, Latvia, Lithuania, Liechtenstein, Luxembourg, Malta, Norway, Poland, Portugal, United Kingdom, Czech Republic, Romania, Sweden and Switzerland.

*If the marks and degree are not in Spanish

**If your nationality or education system have a different language to the studies you will be pursuing at TAI

SWORN TRANSLATION

This will be necessary if the academic transcript and/or baccalaureate certificate is not in Spanish.

What is a sworn translation?



A sworn translation is a translation that certifies the fidelity of the document and its official nature. It is signed and stamped by sworn translators and interpreters.

How do I apply for a sworn translation?



Sworn translations can be requested by contacting a translator/interpreter. The following link provides an updated list of sworn translators-interpreters for 2022.

[Sworn translations](#)

ACCREDITATION OF THE ACCESS LANGUAGE

The degrees awarded by Escuela TAI require **at least a minimum level of B2 or higher in Spanish or English** in all the skills of the test performed (depending on the language of the degree in question).

SHOULD I PRESENT THE LANGUAGE ACCREDITATION?

If you are going to pursue studies in English
(Minimum required level of English B2)

Did you pursue your studies in an English-speaking education system?

Are you national of an English-speaking country?

YES

NO

YES

You do not need the Language Accreditation

You do not need the Language Accreditation

You must present the Language Accreditation

You must have one of the following [certificates](#) recognised by **Universidad Rey Juan Carlos**

If you are going to pursue studies in Spanish
(Minimum required level of Spanish B2)

Did you pursue your studies in a **Spanish-speaking** education system?

Are you a national of a **Spanish-speaking** country?

YES

NO

YES

You do not need the Language Accreditation

You do not need the Language Accreditation

You must present the Language Accreditation certified by an official body recognised by [ACLES](#) (page 3-4) and verified by UNED

You must present the Language Accreditation

Necessary documentation:

- Certified copy of the certificate accrediting the language level issued by one of the authorised bodies.
- ID or Passport.
- [UNED responsible declaration](#)