

INTERNATIONAL ADVISORY PLANS
2024-2025 ACADEMIC YEAR

DIPLOMAS & MASTER'S DEGREE	BACHELOR'S DEGREE
TAI Welcome Pack	TAI Welcome Pack
Student VISA documentation counseling	Distrito Único pre-enrolment process
Registration procedure	Student VISA documentation counseling
Assistance in applying for identity cards for foreigners	Registration procedure
Opening of Bank Account	Assistance in applying for identity cards for foreigners
Processing of Health Insurance Contract	Homologation and accreditation of documentation for access to official studies
	Processing of Health Insurance Contract
	Opening of Bank Account
560,00€*	1230,00€*

*Excluding 21% VAT



ESCUELA UNIVERSITARIA
DE ARTES @ desde 1973
RECOLETOS-22 MADRID

INTERNATIONAL ADVISORY PLANS

SERVICE FEES

(Possibility of individual contracting or of adding any of the additional services to existing plans)

Distrito Único pre-enrolment process*	260,00 €
Full Informative Guide of Madrid*	100,00 €
TAI Welcome Pack*	190,00 €
SIM Phone Card*	90,00€
International Student Card*	60,00€
Processing of Transport Pass*	90,00€
Advice for accommodation in Madrid*	190,00 €
Welcome and pick-up at Airport*	100,00 €
Student VISA documentation counseling*	120,00 €
Registration procedure*	100,00 €
Assistance in applying for identity cards for foreigners*	120,00 €
Opening of bank account*	120,00 €
Processing of Health Insurance Contract	100,00€
Homologation and accreditation of documentation for access to official studies*	490,00 €

INTERNATIONAL ADVISORY PLANS

DEFINITION OF SERVICES

- **Distrito Único pre-enrolment process:** Includes all university pre-enrolment processing in the Distrito Único of the Region of Madrid. This process is essential for enrolment in the Official University Degree and Master's Degree Programme. Includes the corresponding fees.
 - *To gain access to official studies, the student must have completed their studies granting access to official degree and have delivered the required documentation.
 - *To carry out the pre-enrolment formalities, the student must provide their Distrito Unico login and password as soon as the pre-enrolment deadlines commence and deliver to the Admissions Department all the documentation required to complete the process.
 - **In those cases in which the student has not completed the studies giving access to an official degree or has not delivered the required academic documentation, Escuela Universitaria de Artes TAI declines all responsibility for completing the process giving access to official studies.
- **Full Informative Guide of Madrid**
- **TAI Welcome Pack:** Includes backpack, sweatshirt, bottle and TAI merchandising.
- **Processing of Health Insurance Contract:** Mandatory for granting the student visa. Contract with insurance company which provides the total coverage service for processing the student visa and related needs. The mensual/annual insurance is not included.
- **International Student Card (ISIC):** Identification recognized by UNESCO and the European Community that provides numerous discounts on major brands, leisure, culture and more. It proves your status as a foreign student. You can check all discounts [here](#).
- **Processing of Transport Pass:** Provides access to Bus, Metro and Local Railway services within the Region of Madrid with the travel pass. The service includes the processing, availability of the card at the main office of Escuela TAI and the first month of use of the pass. Payment of subsequent months of use is the responsibility of the user. Maximum age: 25 years.
- **SIM Phone Card**
- **Advice for accommodation in Madrid:** Personalized advice and guidance to find accommodation in the city of Madrid.
- **Welcome and pick-up at Airport:** Pick-up service from Adolfo Suárez Madrid-Barajas Airport. Transfer to the student's lodging.
- **Student VISA documentation counseling:** Receive personalized attention and advice to proceed with the processing of the student visa, essential for legal stay in Spain. It includes the request of the letter of urgency and the certificate of admission and enrollment for this process.
- **Registration procedure:** Certificate reflecting current place of residence in the Community of Madrid. Mandatory procedure in Spain for international students.
- **Assistance in applying for identity cards for foreigners:** Advice for the application of the Foreigner's Identity Number and the physical card (NIE and TIE), subsequent to the student visa process, and necessary to study in Spain.
- **Opening of bank account** to cover the financial needs of the student in Spain.
- **Homologation and accreditation of documentation for access to official studies:** on the student's behalf, regardless of the access route. Includes the following processes:
 - *Bespoke advice.
 - *UNED or International Baccalaureate validation and Language Accreditation.
 - *Validation of studies in compliance with the deadlines established by Escuela TAI and Universidad Rey Juan Carlos.
 - *To obtain access to official studies, the student must have completed the studies giving access to official degrees and have delivered the required documentation.
 - **In those cases in which the student has not completed the studies giving access to an official degree or has not delivered the required academic documentation, Escuela Universitaria de Artes TAI declines all responsibility for completing the process giving access to official studies.